



Nursing College Application Form for Studies in 2024

Life Healthcare Group (Pty) Ltd is registered as a Private Higher Education College with the DHET. Registration Number 2008/HE07/00

Application Form for Studies in 2024

LIFE HEALTHCARE NURSING COLLEGE

PURPOSE

Education for Service Excellence

VISION

A diversified, market leading Private Higher Education Institution that educates, supports and maintains clinically competent healthcare professionals through innovative teaching and learning based on a strong research foundation

MISSION

- To attract, develop and retain staff for Life Healthcare
- To ensure nursing staff have career development opportunities
- To develop a competent workforce through a continuing education approach in order to deliver evidence based care
- To provide national and internationally recognised qualifications by adhering to governing legislation for education, training and development in South Africa

COLLEGE VALUES



Passion for people



Quality to the Power of e



Performance pride



Personal care



Lifetime partnerships



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GENERAL INFORMATION

- 1 This application form is to apply for studies towards the Higher Certificate in Nursing or the Diploma in Nursing.
- 2 Applications will only be accepted from 1 June 2023 to 31 August 2023 for studies in 2024.
- 3 Please refer to the programme information on the webpage <https://www.lifehealthcare.co.za/careers/education-and-training/> for further information related to the programme being applied for and the minimum entrance requirements.
- 4 All candidates must complete all applicable sections on the application form.
- 5 Applications will only be considered if all documentation is provided as listed below before the application closing date.
- 6 Only successful applicants will receive a confirmation letter.
- 7 The Nurse Manager of any hospital funded student will be informed if this candidate is successful.
- 8 Students enrolled on the programme must have a personal computer with internet access. It is recommended that applicants complete a computer literacy course prior to commencement of studies.

DOCUMENTATION REQUIRED

The following additional documentation must be submitted **with** this application **form**. Applications with missing documentation will not be reviewed.

Certified copies of:

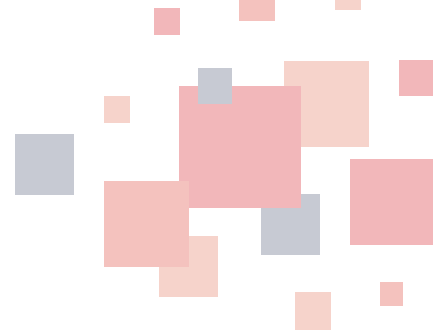
- Identity document
- Marriage certificate (*if applicable*)
- Current grade 12 learners to attach grade 11 (*year-end*) and Grade 12 (*mid-year*) record of examination results.
- National Senior (*Grade 12 / Standard 10*) Certificate
- Other certificates / diplomas and examination results as applicable for prior qualifications. Applicants with a prior nursing qualification must submit their SANC exam results
- Curriculum Vitae (CV)

Foreign applicants – certified copies of:

- Valid passport
- Valid Study Permit / Valid Section 41 permit / refugee identity document that grants permission to study / Permanent Residency Permit
- SAQA matric or equivalent evaluation certificate
- Certified English translation of school leaving / university documents (*where applicable*)
- Proof of medical health insurance (*where applicable*), applicable for the duration of the valid study visa / permit
- Transcript of subjects from the institution of study

- Current SANC receipt, if applicable

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APPLICATION FEE

The application fee for any programme offered at the College is R400.00 and must be paid prior to submitting the application form and a deposit slip or proof of electronic payment **must be submitted with this application form**. The application fee is non-refundable.

The bank account details are as follows:

Account name:	Life Healthcare Group (Pty) Ltd – Nursing College
Bank:	First National Bank
Branch:	Corporate Account Services, Johannesburg
Account Number:	62092216201
Branch Number:	255-655

Please use abbreviation of the learning centre initials, your ID number and the words ‘Admin Fee’ as reference e.g. **CT ID Number Admin Fee**

RECOGNITION OF PRIOR LEARNING

Credits and requests for exemption must be completed at the time of application for admission and are subject to approval and recognition of the Prior Learning Committee.

Applicants with a prior nursing qualification, should submit a certified copy of their SANC examination results.

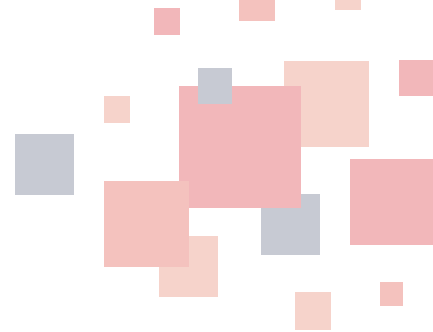
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DECLARATION

I, the undersigned applicant, do hereby:	
a)	Acknowledge that I understand the provisions of the declarations herein and am bound by the provisions of this registration, and the rules and procedures of Life Healthcare (PTY) Ltd (LHC) currently in force and / or which may be amended at a later date.
b)	Acknowledge that I have familiarised myself with the prospectus of the relevant programme for which I have applied to register and certify that the information provided in this form is accurate and complete.
c)	Confirm that I have to satisfy the requirements of due performance as laid down by Life Healthcare.
d)	Hold myself responsible for the payment of full tuition fees relating thereto, notwithstanding the fact that my employer / sponsor has undertaken to pay the full tuition fees relating thereto.
e)	Agree that where tuition fees are payable to Life Healthcare in instalments, failure to pay any single instalment timeously will result in the full amount owing becoming due and payable immediately.
f)	Agree that Life Healthcare shall be entitled to recover from me all legal costs incurred in order to enforce its rights under this contract, including, but not by way of limitation, attorneys and own client fees and collection charges and all tracing charges.
g)	Agree that Life Healthcare reserves the right to withhold programme / module results should there be any default in payments according to this signed Enrolment Contract.
h)	Accept that if I choose a payment plan, I am in a position to fulfil my financial obligations to Life Healthcare.
i)	Accept that I may cancel my registration for the current year of study as a whole and shall be exonerated from the liability for the full fee (<i>excluding the application fee</i>) provided that Life Healthcare is informed in writing within 14 days of registration.
j)	Agree that Life Healthcare may approach credit agencies with a view of ascertaining my credit record and that in the event of me being in arrears with this account or failing to pay it, then Life Healthcare shall have an irrevocable right to inform credit agencies thereof.
k)	Agree that should my account not be settled within the stipulated date, non-settlement will attract a penalty.
l)	Acknowledge that an invoice issued by Life Healthcare, shall be proof of the full amount owing by the student for the purpose of all legal proceedings.
m)	Acknowledge that, notwithstanding the existence of appeal processes, the academic judgement of Life Healthcare will be regarded as final.
n)	Accept and agree to adhere by the rules, policies and procedures as set out by Life Healthcare.
o)	Agree to pay the non-refundable application fee.
p)	All learning materials and resources are to be used by the registered student only and cannot be shared or replicated under any circumstances, in part or full at any time. Life Healthcare has a vested right to all learning material, resources and related intellectual property. Confidentiality constitutes a serious aspect of the relationship between the student and Life Healthcare.

Student Signature:		Date:	
Guardian Signature: (if student is under 18 years old)		Date:	

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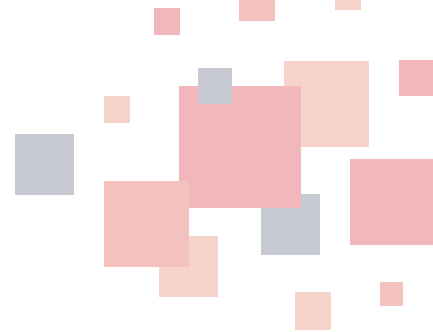


Note: THE COLLEGE RESERVES THE RIGHT TO VERIFY ANY INFORMATION SUBMITTED

Section A	
Line Manager Details and Approval <i>(Compulsory for candidates who are employed with Life Healthcare)</i>	
1	Name of Line Manager:
2	Surname of Line Manager:
3	Business Unit (Hospital):
4	Line Manager Job Title:
5	Line Manager Contact Number:
6	Line Manager Email address:
7	Nurse Manager's Signature approving the submission:

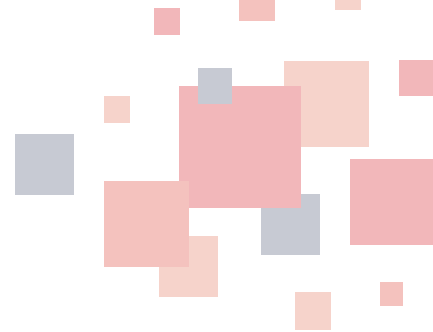
Section B		Applicant to attach an ID photo
Applicant: Personal and Company Details <i>(To be completed by the candidate)</i>		
1	Full name and surname:	
2	Race:	<input type="checkbox"/> African <input type="checkbox"/> White <input type="checkbox"/> Coloured <input type="checkbox"/> Indian <input type="checkbox"/> Other
3	Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
4	Life Healthcare employees:	Hospital Unit: Current Position: Life Healthcare Employee Number: Email address:
5	Identity / Passport Number:	
6	Nationality:	
7	Telephone Number:	
8	Mobile Number:	

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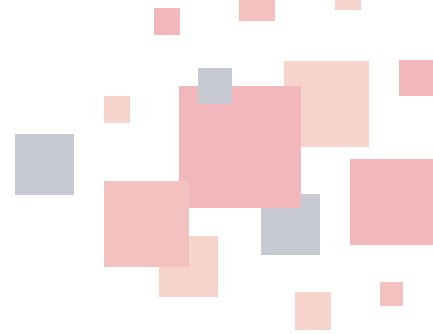
9	Physical Address:	
10	Email Address:	
11	Highest Qualifications <i>(add all qualifications and submit certified copy of certificate):</i>	
	Qualification:	
	Year Qualified:	
	More Qualifications:	
	Qualification:	
	Year Qualified:	
	Qualification:	
	Year Qualified:	
	Qualification:	
	Year Qualified:	
	Qualification:	
	Year Qualified:	
12	SANC reference number if relevant:	
13	Criminal record:	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide relevant documentation
14	Please state your previous studies with Life Healthcare <i>(if applicable):</i>	
15	Next of kin:	Name: Relationship to applicant: Contact Number:
16	Current Employer: <i>(if not Life Healthcare)</i>	
17	Employer Business Telephone Number:	

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18	Employer's Work Address:	
19	Work experience related to the programme applied for:	
	Position:	
	Start date:	
	End date:	
	More work experience:	
	Position:	
	Start date:	
	End date:	
	Position:	
	Start date:	
	End date:	
	Position:	
	Start date:	
	End date:	
20	Signature of applicant:	
21	Admin Fee deposit reference number (<i>as entered on bank deposit slip</i>):	
22	Where did you hear about Life Healthcare's College?	<input type="checkbox"/> Newspaper advert <input type="checkbox"/> Employer <input type="checkbox"/> Own initiative <input type="checkbox"/> Students <input type="checkbox"/> Web <input type="checkbox"/> Mail / Brochure <input type="checkbox"/> Colleagues <input type="checkbox"/> Other

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23	The submission of the details on the application form infers consent to personal information being shared amongst the recruitment and selection team and the learning centre for the purpose of fulfilling the recruitment and selection process	<input type="checkbox"/> Yes <input type="checkbox"/> No
24	Please select which learning centre you would like to attend. Please refer to the website for the learning centre address.	<input type="checkbox"/> East London <input type="checkbox"/> East Rand <input type="checkbox"/> Port Elizabeth <input type="checkbox"/> Pretoria <input type="checkbox"/> West Rand

Section C

Available Programmes / Courses – Nursing Education

(To be completed by the candidate)

Indicate the programme you are applying for:

- Higher Certificate in Nursing (NQF 5 – 1 year)
 Diploma in Nursing (NQF 6 – 3 years)